



# Application for space Joint stand – OTWorld.campus

All applications need to be confirmed by the organiser and can be declined in case of doubt. I accept the General Conditions of Participation and the Technical Guidelines (online at [www.ot-world.com](http://www.ot-world.com)) of Leipziger Messe GmbH and hereby submit my registration for the following Trade Show:

## OTWorld 2024

### Exhibitor's company information

To be entered alpha-  
betically under letter:

Full name of institution\*

Street, number\*

Country, postal code, city\*

Surname, name of responsible person\*

Surname, name contact person Trade Show\*

Phone

E-mail\*

\* required information

### Mandatory information (international exhibitor)

IBAN

Institution in the EU Community

Institution not established within the EU Community

SWIFT

Privatperson

VAT identification number for main exhibitor

Proof of commercial registration issued by the competent national authority or court of registration must be attached for non-EU countries.

### Package required

**MEET & TALK OPTION**  
All-inclusive price: **1,900.00 EUR** incl. AUMA fee, plus VAT (subject to change without notice)

The following services are included:

- Stand space 6 m<sup>2</sup>, light green carpet
- 25 minutes speaking time at the sessions Thu, 16 and Fri, 17 May 2024
- 1 wall panel, 1 m width (graphic print included)
- 1 lockable counter, 1 bar stool, 1 leaflet rack
- 2 kW power supply incl. usage, 1 spotlight, 1 triple socket
- 2 exhibitor passes
- Media fee: digital lead management with one included licence for SCAN2LEAD; creation of one company profile and two product profiles in the digital Product and Exhibitor World (entry in the exhibitor directory)

**MEET, TALK & INTERACT OPTION**  
All-inclusive price: **2,100.00 EUR** incl. AUMA fee, plus VAT (subject to change without notice)

The following services are included:

- Stand space 6 m<sup>2</sup>, light green carpet
- 6 m<sup>2</sup> on the activity area – freely customisable
- 25 minutes speaking time at the sessions Thu, 16 and Fri, 17 May 2024
- 1 wall panel, 1 m width (graphic print included)
- 1 lockable counter, 1 bar stool, 1 leaflet rack
- 2 kW power supply incl. usage, 1 spotlight, 1 triple socket
- 2 exhibitor passes
- Media fee: digital lead management with one included licence for SCAN2LEAD; creation of one company profile and two product profiles in the digital Product and Exhibitor World (entry in the exhibitor directory)

### Lecture title / Idea for the activity area

Lecture title or theme (if already available)

Idea for the activity area

### General Information

- The implementation of the planned activity on the common area requires the approval of the organiser.
- Additional equipment is available for extra charge, see online order system "LM-Order" from January 2024.
- The mounting of displays, posters and pictures on the wall elements is only permitted through hanging or taping. Please do not nail, drill or drive screws into the wall elements.

### Cancellation Policy

The service ordered shall always be subjected to a charge in the event of withdrawal on part of the exhibitor. The entire package price minus the AUMA fee must be paid. If the exhibition space that has become available is subsequently sold to another exhibitor, only 25 % of the stand rental fee included in the package price is payable. Cancellation fees for the included stand construction costs will also be charged at a fixed compensation of 25 % if the cancellation is made up to 6 weeks before the event. Later cancellations will be charged with 50 % compensation fee (if cancellation is received 4 weeks before the event), 75 % (if cancellation is received up to two weeks before the event) or 100 % (if cancellation is received 2 weeks or more before the event).

### Data Privacy Policy

In connection with the exhibitor application, Leipziger Messe GmbH reserves the right to inform you about this trade fair and other similar in-house events.

Yes, you may continue to contact me / you may contact me in the future for advertising purposes regarding OTWorld by telephone.

You have the right to withdraw your consent for the use of your data at any time by sending an e-mail to [noad@leipziger-messe.de](mailto:noad@leipziger-messe.de). Leipziger Messe will process entered data for customer service purposes in compliance with data protection laws and other legal provisions.

Place and date, stamp and signature of authorised representative

Contact: Mandy Port, phone: +49 341 678-8236  
Order via e-mail: [m.port@leipziger-messe.de](mailto:m.port@leipziger-messe.de)

[www.ot-world.com](http://www.ot-world.com)